

**CENTRE FOR ENTREPRENEURSHIP DEVELOPMENT**  
**ANNA UNIVERSITY, CHENNAI-600 025**  
**Tamilnadu, India**

**Engagement Notice**

**22.03.2025**

Centre for Entrepreneurship (CED), Anna University has been working towards creating a robust Innovation & Entrepreneurship Ecosystem at Anna University. CED is looking for talented individuals in the following positions on temporary basis (as per Anna University norms).

S. No.	Role & Designation	Responsibilities	No. of Positions	Qualification & Experience	Salary (Consolidated) Rs.
1.	Startup Ecosystem Strategy Officer (Project Scientist)	Stakeholder Engagement Strategy, Ecosystem Development, Purchase, Website Maintenance, Revenue Generation Activities, Grants & Funding, Industry Collaboration / Partnerships, Business Mentoring	1	Ph.D. / Equivalent - M.E./ M. Tech. (min. 10 years of Experience with at least 3 years Startup Ecosystem Development)	Rs. 60,000 /-
2.	Program Coordinator (Project Associate I)	Community Capacity Building, Social Media & Outreach, Event Brochures, Posters & Reports, Pre-incubation	1	B.E./ B. Tech. /M.Sc./M.C.A./M.B.A./ M.Com. or equivalent	Rs. 35,000/-
3.	Startup Analyst / Manager (Project Associate II)	Startify 3.0 Events & Conclave Management (Engg., Arts & Sci., Polytech., Agri. & Other Streams across TN) & Puthulir – TN School Innovation & Ideation Challenge	2	M.E./ M. Tech. (min. 8 years after P.G. with at least 3 years in Startup / Academic Startup Ecosystem)	Rs. 60,000 /-
4.	Accounts Executive (Project Assistant)	Clerical Operations, Startup Grants, Purchase, Tally & Physical Book-keeping, CED Stock Maintenance & Startup Events Registration, GST, Events Expenditure Management	2	B.B.A. / B.Com. (with at least min. 6 months experience)	Rs. 20,000/-

**How to Apply:**

Interested candidates are requested to apply through online ([www.auced.com/recruitment](http://www.auced.com/recruitment)) and send the **hardcopy of the application** along with a detailed resume, with photocopies of all necessary documents addressed to **Director, Centre for Entrepreneurship Development, #302, Platinum Jubilee Building, 2<sup>nd</sup> Floor, AC Tech campus, Anna University, Chennai-600025** in a sealed cover super scribed as “**Application for the temporary post of \_\_\_\_\_**” on or before **date 31<sup>st</sup> March 2025**.

**General Instructions:**

1. Only shortlisted candidates will be called for the interview
2. The actual date and time of interview will be intimated by e-mail to the shortlisted candidates.
3. Candidates should appear for the interview with their original certificates at their own expense.
4. The appointment is purely temporary and the duration is for 6 months which may be extended depending on the performance and on requirement basis with periodical breaks.
5. Selected candidates shall report for duty immediately.
6. The selection criteria would be as per the guidelines of Anna University.
7. The applicant will be responsible for the authenticity of information and other documents submitted.
8. The selection committee decision will be final.



**Director (t/c) - CED**